

Peterston-super-Ely Community Council Cyngor Cymuned Llanbedr-y-Fro

COUNCIL SUMMONS



The Annual meeting of Peterston-Super-Ely Community Council to be held on the 19th of May 2025 at 7.30pm at the Village Hall. The meeting will be multi location. Any Councillor or member of the press or public may attend either in person or remotely. Anyone deciding to attend from another location may obtain a link through the Clerk at council@peterstonsuperely.org. The following business will be transacted.

Yours sincerely

Val Harvey

Senior Clerk to the Council

AGENDA

1. To elect the Chairman for the Council Year 2025-26
2. To receive the Chairman's Declaration of Acceptance of Office
3. To elect a Vice Chair for the Council Year
4. To receive apologies for absence
5. Disclosures of Personal/Prejudicial Interest from Members.
6. To review Committee Structures and to appoint Members to serve
 - i. Finance
 - ii. Risk Assessment
 - iii. Churchyard
 - iv. Assets and Maintenance
 - v. MUGA
 - vi. Employment
 - vii. Playing Field and Playground
 - viii. Village Environment
7. To appoint representatives on the board of external bodies
 - i. OVW
 - ii. Community Liaison Committee
8. To note the dates of the Ordinary meetings for the ensuing financial year
 - i. 9th June 2025
 - ii. 14th July 2025
 - iii. 8th September 2025
 - iv. 20th October 2025
 - v. 10th November 2025
 - vi. 12th January 2026
 - vii. 9th February 2026
 - viii. 9th March 2026

9. To review and confirm the governance documents
 - a) Standing Orders
 - b) Financial Regulations
 - c) Publications Scheme
 - d) Code of Conduct
 - e) Financial And Business Risk Assessment
10. To review the Fixed Asset Register
11. To review the Insurance Policy Schedule
12. To confirm the banking arrangements
13. To appoint an Internal Auditor for 2026/27
14. To agree the statutory Annual Return
15. To agree the statutory Training Plan
16. Any other items which the Chair has decided are urgent